

# 10-Month Salaried Employee Pay Date Explanation

## \*Traditional Calendar\*

\*\*The first check of the 2023-2024 school year will be paid on August 31, 2023, will pay for 21.5 days, and will pre-pay employees by 7.5 days. This pre-payment will continue through the school year. The final check for the 2023-2024 school year will be issued on May 24, 2024, and will pay 10-month employees through the last teacher workday of the school year, June 7, 2024. The May 24 check will pre-pay employees by 10 days. There will not be another salaried check issued for 10-month employees after May 24, 2024. Absence dates provided each month are only for reporting purposes and are not the dates 10-month employees are paid for each month.\*\*

**Please understand that 10-month employees will receive 10 checks from August 2023 through May 2024, and each check will pay 21.5 days.**

This will fulfill the 215 days the state of NC requires for 10-month employees.

Ten-month employees will not receive checks in June and July.

Pay Date	Dates Paid For	Absence Dates	Date Due to Bookkeeper/Finance
8/31/2023	8/14 - 9/12 <i>*pre-paid for 7.5 days</i>	8/14 - 8/18	8/21/2023
9/29/2023	9/12 - 10/11 <i>*pre-paid for 9 days</i>	8/21 - 9/15	9/18/2023
10/31/2023	10/12 - 11/10 <i>*pre-paid for 8.5 days</i>	9/18 - 10/13	10/16/2023
11/21/2023	11/10 - 12/11 <i>*pre-paid for 14 days</i>	10/16 - 11/10	11/13/2023
12/19/2023	12/12 - 1/10 <i>*pre-paid for 15.5 days</i>	11/13 - 12/8	12/11/2023
1/25/2024	1/10 - 2/8 <i>*pre-paid for 10 days</i>	12/11 - 1/12	1/16/2024
2/29/2024	2/9 - 3/11 <i>*pre-paid for 6.5 days</i>	1/15 - 2/9	2/12/2024
3/28/2024	3/11 - 4/9 <i>*pre-paid for 8 days</i>	2/12 - 3/15	3/18/2024
4/30/2024	4/10 - 5/9 <i>*pre-paid for 6.5 days</i>	3/18 - 4/12	4/15/2024
5/24/2024	5/9 - 6/7 <i>*pre-paid for 10 days</i>	4/15 - 5/10	5/13/2024
		5/13 - 6/7	6/13/2024
No Check In June & July			